

ACE BURSARY APPLICATION

CCEC ANNUAL CONFERENCE

October 11-12, 2023

Calgary, Alberta



Purpose:

The purpose of Alberta Chamber Executives (ACE) Bursaries is to provide financial assistance for up to four (4) ACE members to attend the CCEC Annual Meeting & Conference October 11-12, 2023, in Calgary, AB.

The four bursaries are a legacy to honour chamber executives we have lost:

- Irven Snider (Ponoka and Alberta)
- Pat Tenney (Lloydminster)
- Peggy Lapinski (Alberta)
- Cindy Taschuk (Rocky Mountain House)

Description:

The bursaries may be awarded each year, up to a maximum amount of \$1,000 to cover conference registration fees, hotel nights and travel expenses. Receipts must be provided to ACE by Friday, October 27, 2023. Bursaries will be awarded at the discretion of the ACE Bursary Committee. The committee reserves the right to not award any bursaries from the submissions received. **Deadline for Applications for this Bursary is Friday August 4th, 2023.** The successful recipient(s) will be notified by **Friday August 11th, 2023.** (note: CCEC Early bird registration deadline is Tuesday August 15th, 2023)

General eligibility and criteria:

- Applications must be completed in full, dated and signed by the applicant.
- Applications must be received by 4 p.m. Friday, August 4th, 2023.
- Applicants must be a current chamber staff person in their position for at least 12 months.
- Applicants must be a member in good standing with ACE.
- Applicants must submit yearend financial statements and include a description of financial need.
- Applicants must submit a letter of support for the application from a current board member and must indicate a commitment that the applicant will be permitted to attend.

Are you willing to attend the ACE summit in the following year and provide a brief presentation of what was learned?

- Yes
- No

Restrictions:

No substitutions will be permitted. The bursary is only awarded to the applicant. There is a limit of one bursary awarded per Chamber. Chambers who have not received an ACE Bursary in the past 3 years will receive stronger consideration.

Good luck – ACE wishes you and your chamber much success!

ACE Bursary Committee

ACE BURSARY APPLICATION



Applicant Information:

Chamber:	Applicant Name:
Name of Senior Staff Person:	Title:
Name of Board President/Chair:	Phone:
Address:	Email:
Prov/Postal Code:	Number of years with the Chamber:
Website:	Number of years with ACE:
Number of Members:	Annual Retention Rate:

Please describe your role within the Chamber. What are your areas of responsibility?

CCEC/ACE Involvement:

1. How many ACE conferences have you attended? Please list the years.

2. How many ACE meetings have you attended in the past two years?

3. If you haven't attended an ACE conference or meeting in the past, why?

4. Do you serve on any ACE committees, if so which one(s)?

5. Are you a member of CCEC? If not, why?

6. Describe your involvement in ACE/CCEC and a testimonial of the value you receive.

Financial Need:

Please include your yearend financial statements from the most recent fiscal year.

7. Please describe your current financial need for this bursary and whether attending CCEC is based on receiving this bursary.

8. Have you received a bursary in the past two years? If so, which bursary?

9. Have you attended the CCEC conference in the past?

10. Will there be any other individuals from your Chamber attending the conference? If yes, please list who is presently planning to attend.

Description of Benefit

11. How do you believe attending the conference would assist you and your Chamber's growth into the future?

12. What are your biggest challenges that you need help overcoming?

Signature - *Type your full name*

Date

Please submit your ACE Bursary application to: ABchamberexecs@gmail.com. **Reminder the Deadline for submission of applications is Friday August 4th, 2023.**

Application Weighting = 100%

- General eligibility
- Overall application and Chamber role = 10%
- ACE/CCEC Involvement = 20%
- Financials = 30%
- Expression of financial need = 20%
- Description of benefit = 20%

Receipts must be provided to ACE by Friday, October 27, 2023.