

<DATE>

<COMPANY>

<CONTACT PERSON>

<ADDRESS>

<CITY, PROVINCE POSTAL CODE>

Dear <NAME>:

Six months ago, you made a great business decision when you choose to become a member of the <COMMUNITY> Chamber of Commerce and joined over <NUMBER> of your business peers in the only organization whose sole purpose is to promote the businesses in our community.

Through our program of events we are continuing to provide you with opportunities to advertise and network. Another great way to raise your visibility is to become involved with one of our committees. Please review the attached listing to see if any are of interest.

The chamber appreciates your membership and your commitment to a better <COMMUNITY>. Your active membership does make a difference!

Please contact me should you have any questions or concerns.

Yours truly,

<NAME>

<ADMINISTRATOR>

<DATE>

<COMPANY>

<CONTACT PERSON>

<ADDRESS>

<CITY, PROVINCE POSTAL CODE>

Dear <NAME>:

Six months ago, you invested in the <COMMUNITY> Chamber of Commerce. In our continuous efforts to insure that we are meeting the needs of our investors, we need you to take two minutes to fill out the attached questionnaire.

Specifically, are we doing a good job? Where can we improve? What additional information can we supply? In what other ways can we assist you?

I've enclosed a self-addressed stamped envelope for the return of the questionnaire. Your information will assist us in being more effective for our members.

Please contact me should you have any questions or concerns.

Yours truly,

<NAME>

<ADMINISTRATOR>

Your contact information is optional:

Company Name:

Contact Name:

Date:

_____ I would **like to get more involved** – please send me a committee list

_____ I would **like someone to call** and explain some of the programs

_____ Please send me the following information:

- | | |
|--------------------------------|---------------------------------|
| _____ Ambassador club | _____ Trade Show |
| _____ Governmental affairs | _____ Value-added programs |
| _____ Chambers Group Insurance | _____ Seminars |
| _____ Events | _____ Advertising opportunities |

I would like to see more chamber programs dealing with:

I believe the first priority of the chamber is:

Other comments, questions or suggestions:

Thank you for your valued time!!

The chamber board of directors will endeavour to address each and every concern brought to our attention.